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PROCUREMENT & ERP TRANSFORMATION LEADER

Bridging Strategic Sourcing Expertise with ERP Implementation Skills to Deliver Maximum ROI.

PROFESSIONAL PROFILE

Procurement & ERP Specialist with 15+ years of experience combining strategic sourcing, vendor negotiations, and ERP system implementation to deliver up to 37% cost savings and improve procurement ROI by 40%.

Proven ability to manage procurement for budgets exceeding BDT 30 Crore/month, while implementing ERP modules in Oracle to optimize operations. Recognized for transforming procurement processes, improving operational efficiency by 30%, and collaborating with global consulting firms including KPMG, Metalogic, and Deloitte.

WHY I'M DIFFERENT

- **Dual Expertise:** Rare combination of hands-on procurement leadership and ERP module design & implementation.
- **Proven ROI:** Delivered measurable cost savings of up to 37% and increased ROI by 40%.
- **Scale & Scope:** Managed large-scale budgets (BDT 30 Crore/month) and complex vendor ecosystems.
- **Global Collaboration:** Worked with leading international consulting firms to implement world-class procurement processes.

CORE COMPETENCIES

Procurement & Supply Chain: Strategic Sourcing, Contract Negotiation, Vendor Management, Budget Control, Inventory Optimization, Demand Forecasting.

ERP & Technology: ERP Implementation (Oracle, SAP, Infor), Power BI, Excel VBA, Data Analysis, Process Automation.

Leadership & Management: Project Management, Team Leadership, Compliance, Cross-Functional Collaboration, Process Reengineering.

SCM vs PROCUREMENT – KEY DIFFERENCE

Supply Chain Management: Collaborated with production, warehouse, and logistics teams to forecast demand, optimize inventory, and improve delivery schedules.

Sourcing & Procurement: Engaged directly with suppliers to negotiate pricing, delivery terms, and contract conditions, ensuring cost-effective procurement and compliance with VAT/payment regulations.

PROFESSIONAL EXPERIENCE

Sr. Procurement Manager – *Paragon Group, Dhaka, Bangladesh (2020 – Present).*

Key Impact:

- Negotiated long-term contracts achieving **15% annual cost savings**.
- Implemented ERP-based purchase tracking, reducing lead times by **20%**.
- Designed vendor performance dashboards, improving supplier reliability by **25%**.

Procurement Manager – *New Asia Group, Dhaka, Bangladesh (2016 – 2019).*

Key Impact:

- Directed procurement operations for a **BDT 30 Crore/month** budget.
- Developed sourcing strategies that saved 37% on spare parts procurement.
- Streamlined VAT compliance processes, reducing audit risks by 90%.
- Coordinated procurement with production & logistics to eliminate bottlenecks.

Purchase Coordinator → *Dy. Procurement Manager* – *New Asia Group (2010 – 2015).*

Key Impact:

- Managed purchase orders for multi-factory operations.
- Optimized supplier lead times, improving on-time delivery to 95%.
- Created inventory forecasting models, reducing stockouts by 40%.

Procurement Executive – *Knit Asia Ltd. Dhaka, Bangladesh (2007 – 2009).*

Key Impact:

- Handled procurement of raw materials and consumables for production lines.
- Assisted in supplier qualification and onboarding processes.
- Maintained purchase records and supported budget preparation.

EDUCATION

- Executive Masters of Administration in Finance, CGPA: 3.83 – Bangladesh University, 2019
- MSS in Political Science – National University, 2009
- BSS in Humanities – National University, 2000
- HSC in Humanities – Jashore Board, 1998
- SSC in Social Science – Jashore Board, 1996

CERTIFICATIONS & TRAINING

- Fixed Assets & Procurement Management for Professionals – Business Express (2015)
- VAT Certification – The VAT Solution (2015)
- Microsoft Office 2013 – New Horizons Computer Learning Centers (2015)
- Frontend programming: Java Script | HTML | CSS | Tailwind – Online course.
- Backend programming: PHP | Ajax – Online course.
- Database: SQL– Online course.
- Data Analysis Tools: PowerPivot | Power Query | Power BI. – Online course.
- Video Editing Software: Camtasia | Adobe Premier | Cap cut. – Online course.
- Sound Editor: Audacity. – Online course.
- Graphics Software: Canva | Photoshop. – Online course.
- Github – Online course.

LANGUAGES

- Bangla – Native
- English – Intermediate

INTERESTS

- Sustainability Practices
- Data Analytics & Technology Trends

ADDITIONAL INFORMATION

- References: Available upon request